



CLUTE CITY HALL COUNCIL CHAMBERS  
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

---

**CITY COUNCIL:**

**MAYOR:** CALVIN SHIFLET

**COUNCIL MEMBER:** ERICK AGUILAR

**MAYOR PRO-TEM:** TRAVIS QUINN

**COUNCIL MEMBER:** NICOLE MADDOX

**COUNCIL MEMBER:** JEFF CRISP

**COUNCIL MEMBER:** FRANCES VAUGHN

**STAFF:**

**CITY MANAGER:** CJ SNIPES

**CITY CLERK:** ROSIE POITEVINT

**CITY ATTORNEY:** CHRIS DUNCAN

---

## **COUNCIL MEETING AGENDA**

### **THURSDAY, OCTOBER 13, 2022 @ 7:00 PM**

---

NOTICE IS HEREBY GIVEN OF A REGULAR COUNCIL MEETING TO BE HELD ON **THURSDAY, OCTOBER 13, 2022 @ 7:00 PM** IN THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, AGENDA PACKET AND MEETING LINK INFORMATION ARE POSTED ON THE CITY'S WEBSITE AT [www.clutetexas.gov](http://www.clutetexas.gov)

PUBLIC COMMENTS WILL BE ALLOWED IN PERSON AND WILL OCCUR AT THE BEGINNING OF THE MEETING UNDER THE PUBLIC COMMENTS ITEM. TO REGISTER TO SPEAK OR TO SUBMIT WRITTEN COMMENTS, PLEASE EMAIL CITY CLERK ROSIE POITEVINT AT [rosie@clutetexas.gov](mailto:rosie@clutetexas.gov) AT LEAST 2 HOURS IN ADVANCE OF THE MEETING.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

#### **I. COMMENCEMENT**

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

#### **II. CITIZENS/VISITORS COMMENTS**

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

#### **III. CONSENT AGENDA**

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

**A. MINUTES:**

- 1) REGULAR CITY COUNCIL MEETING SEPTEMBER 22, 2022, AT 7:00 P.M.

**IV. BUSINESS ITEMS**

- A. PROCLAMATION: FOOD BASKET 20<sup>TH</sup> ANNIVERSARY "MAKING A DIFFERENCE DAY"**
- B. BRAZOSPORT FINE ARTS COUNCIL – HOTEL OCCUPANCY TAX ANNUAL REPORT PRESENTED BY WESLEY COPELAND**
- C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FIRST OF TWO READINGS OF RESOLUTION No. 44-2022 FOR ECONOMIC DEVELOPMENT CORPORATION DISBURSEMENT OF FUNDS FOR PROJECTS INCLUDING:**
- **"LOCAL SMALL BUSINESS ASSISTANCE INITIATIVE" PROJECT** - \$100,000 IN TOTAL FUNDING TO ASSIST SMALL BUSINESS DEVELOPMENT/ IMPROVEMENT ACROSS THE CITY
  - **COMMUNITY BRANDING AND STRATEGIC PLANNING INITIATIVES** - \$75,000 IN TOTAL FUNDING TO PROVIDE DEVELOP AN ECONOMIC STRATEGIC DEVELOPMENT PLAN AND COMPLIMENTARY BRANDING FOR CLUTE/ CLUTE EDC
  - **CONSTRUCTION REMEDIATION AT FIRE STATION No. 1** - \$150,000 IN TOTAL POTENTIAL FUNDING FOR VARIOUS CORRECTIVE ACTIONS RELATED TO CONSTRUCTION DEFECTS AT FIRE STATION No. 1 INCLUDING FORENSIC ENGINEERING SERVICES, ELECTRICAL AND HVAC REPAIRS, AS WELL AS MOISTURE/ DAMAGE REMEDIATION RELATED TO SAID DEFECTS
  - **RENOVATION INCENTIVIZATION** - \$50,000 IN TOTAL FUNDING FOR REIMBURSING GRANTS TO QUALIFYING SMALL BUSINESSES WITH RENOVATION AND SIGN REHABILITATION COSTS
  - **COMMUNITY SIGNAGE** - \$60,000 FOR COMMUNITY IDENTIFICATION SIGNAGE AT THE VARIOUS ENTRY POINTS TO THE CITY
- D. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION No. 45-2022 APPOINTING MEMBERS TO THE CLUTE ECONOMIC DEVELOPMENT CORPORATION**
- E. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION No. 46-2022 APPROVING PERSONNEL POLICIES AND PROCEDURES OVERTIME PAY DURING DECLARED EMERGENCIES**
- F. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION No. 47-2022 APPROVING PERSONNEL POLICIES AND PROCEDURES CREATING A CATASTROPHIC LEAVE POOL**
- G. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION No. 48-2022 APPROVING A BILINGUAL PAY POLICY**
- H. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION No. 49-2022 DESIGNATING CERTAIN VEHICLES AND EQUIPMENT AS SURPLUS AND/OR SALVAGE**
- I. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION No. 50-2022 APPROVING DONATION OF A CERTAIN SURPLUS FIRE DEPARTMENT VEHICLE TO DENNING-NEW HOPE VFD**

**V. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS**

- A. EMPLOYEE APPRECIATION LUNCH, OCTOBER 26, 2022, CLUTE EVENT CENTER AT 12:00 NOON**
- B. HARVEST FUN FEST, THURSDAY, OCTOBER 27, 2022, AT 6:00 P.M., CLUTE MUNICIPAL PARK**
- C. JOINT PUBLIC HEARING AND REGULAR COUNCIL MEETING, THURSDAY, OCTOBER 27, 2022, AT 7:00 P.M.**

**VI. ADJOURNMENT HEARING**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK'S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON **OCTOBER 10, 2022, BY 5:00 P.M.** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

  
ROSIE POITEVINT, CITY CLERK