



CLUTE CITY HALL COUNCIL CHAMBERS  
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

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**CITY COUNCIL:**

**MAYOR:** CALVIN SHIFLET

**COUNCIL MEMBER:** ERICK AGUILAR

**MAYOR PRO-TEM:** NICOLE MADDOX

**COUNCIL MEMBER:** JOE LOPEZ

**COUNCIL MEMBER:** JEFF CRISP

**COUNCIL MEMBER:** DAVID CULPEPPER

**STAFF:**

**CITY MANAGER:** CJ SNIPES

**CITY CLERK:** ROSIE POITEVINT

**CITY ATTORNEY:** CHRIS DUNCAN

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**BOARD OF ADJUSTMENTS PUBLIC HEARING  
AND COUNCIL MEETING AGENDA  
THURSDAY, JULY 9, 2026 @ 7:00 PM**

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NOTICE IS HEREBY GIVEN OF A PUBLIC HEARING WITH COUNCIL ACTING AS THE BOARD OF ADJUSTMENTS AND APPEALS FOLLOWED BY A REGULAR COUNCIL MEETING TO BE HELD ON **THURSDAY, JULY 9, 2026 @ 7:00 PM** IN THE CLUTE EVENT CENTER LOCATED AT 100 PARKVIEW DRIVE, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA AND MEETING PACKET ARE POSTED ON THE CITY'S WEBSITE AT [WWW.CLUTETEXAS.GOV](http://WWW.CLUTETEXAS.GOV)

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

**I. COMMENCEMENT**

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL CITY COUNCIL**

## **II. PUBLIC HEARING CITY COUNCIL AS BOARD OF ADJUSTMENTS – VARIANCE – 778 VINE STREET**

### **A. LEGAL REQUIREMENTS**

1. NOTICE OF PUBLIC HEARING
2. NOTE PUBLISHERS' AFFIDAVIT
3. NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

### **B. PUBLIC COMMENTS**

1. VARIANCE TO PERMIT CONSTRUCTION OF A CARPORT ON THE EXISTING DRIVEWAY AT 778 VINE STREET LEGALLY DESCRIBED AS: DINGLE NO 2 (A0066 J E GROCE) (CLUTE) LOT 2

### **C. CLOSE PUBLIC COMMENTS**

### **D. ACTION TAKEN AS RESULT OF PUBLIC HEARING**

1. CONSIDERATION AND POSSIBLE ACTION (APPROVAL, APPROVAL WITH CONDITIONS/MODIFICATIONS, OR DENIAL) ON THE VARIANCE REQUEST TO ALLOW ENCROACHMENT INTO THE BUILDING LINE SETBACK FOR THE PROPERTY LOCATED AT 778 VINE STREET LEGALLY DESCRIBED AS: DINGLE NO 2 (A0066 J E GROCE) (CLUTE) LOT 2

## **III. ADJOURN PUBLIC HEARING**

## **IV. CITIZENS/VISITORS COMMENTS**

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO SUBMIT A GENERAL PUBLIC COMMENT FORM IN ADVANCE PRIOR TO THE MEETING AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

## **V. CONSENT AGENDA**

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

### **A. ACCOUNTS PAYABLE REPORT**

1. WEEK ENDING JUNE 26, 2026
2. WEEK ENDING JULY 3, 2026

### **B. MINUTES:**

1. JOINT PUBLIC HEARING AND REGULAR COUNCIL MEETING, JUNE 25, 2026

## **VI. BUSINESS ITEMS**

**A. PROCLAMATION: PROCLAIMING JULY 17, 2026, AS "PARKS AND RECREATION PROFESSIONALS DAY"**

**B. PROCLAMATION: PROCLAIMING THE MONTH OF JULY AS "PARKS AND RECREATION MONTH"**

**C. UPDATE, CONSIDERATION, AND POSSIBLE ACTION REGARDING THE DANGEROUS STRUCTURE LOCATED AT 247 BARBARA DRIVE, FOLLOWING THE PUBLIC HEARING HELD ON OCTOBER 23, 2025**

**D. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 34-2026 DECLARING CERTAIN ITEMS AS SURPLUS AND SALVAGE AND/OR APPROVING OF THEIR DISPOSAL**

**E. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 35-2026 REAPPOINTING TWO (2) MEMBERS TO THE PLANNING & ZONING COMMISSION**

**F. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 36-2026 APPOINTING FIVE (5) MEMBERS TO THE CHARTER REVIEW COMMISSION**

**G. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 37-2026 AWARDING THE BID FOR MOLD REMEDIATION AND RENOVATION OF CITY HALL**

**H. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2026-010 REGULATING THE USE OF COPPER-CLAD ALUMINUM WIRE**

**VII. CLOSED EXECUTIVE SESSION**

**A. CLOSED EXECUTIVE SESSION AS AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT:**

1. SECTION 551.071, GOVERNMENT CODE – CONSULTATION WITH CITY ATTORNEY: CONCERNING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR OTHER MATTER IN WHICH HIS DUTY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH CHAPTER 551, GOVERNMENT CODE, TO-WIT: INDUSTRIAL DISTRICT UPDATE

**B. ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION**

**VIII. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS**

- A. BUDGET WORKSHOP, SATURDAY, JULY 11, 2026 AT 9:00 A.M., CLUTE FIRE STATION 1/EMS BLDG.
- B. 44<sup>TH</sup> ANNUAL "GREAT TEXAS MOSQUITO FESTIVAL", JULY 23<sup>RD</sup> TO JULY 25<sup>TH</sup>, 2026, CLUTE MUNICIPAL PARK
- C. CITY COUNCIL SPECIAL MEETING & FINAL BUDGET WORKSHOP, THURSDAY, JULY 30, 2026, AT 6:30 P.M., CLUTE EVENT CENTER
- D. FINAL BUDGET WORKSHOP – RECORD VOTE ON PRELIMINARY TAX RATE AND SETTING OF PUBLIC HEARINGS FOR TAX RATE AND BUDGET, THURSDAY, AUGUST 13, 2026, AT 6:30 P.M., CLUTE EVENT CENTER
- E. REGULAR COUNCIL MEETING, THURSDAY, AUGUST 13, 2026, AT 7:00 P.M., CLUTE EVENT CENTER
- F. REGULAR COUNCIL MEETING, THURSDAY, AUGUST 27, 2026, AT 7:00 P.M., CLUTE EVENT CENTER
- G. LABOR DAY HOLIDAY, CITY OFFICES CLOSED, MONDAY, SEPTEMBER 7, 2026
- H. PUBLIC HEARING ON BUDGET AND TAX RATE, ROLL CALL VOTES TO ADOPT BUDGET ORDINANCE AND THEN TAX RATE ORDINANCE, THURSDAY, SEPTEMBER 10, 2026, AT 6:30 P.M., CLUTE EVENT CENTER
- I. REGULAR COUNCIL MEETING, SEPTEMBER 10, 2026, AT 7:00 P.M., CLUTE EVENT CENTER
- J. REGULAR COUNCIL MEETING, THURSDAY, SEPTEMBER 24, 2026, AT 7:00 P.M., CLUTE EVENT CENTER

**IX. ADJOURNMENT HEARING**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK'S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON OR BEFORE **JULY 2, 2026** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

  
ROSIE POITEVINT, CITY CLERK