



CLUTE CITY HALL COUNCIL CHAMBERS
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

CITY COUNCIL:

MAYOR: CALVIN SHIFLET

MAYOR PRO-TEM: ERICK AGUILAR

COUNCIL MEMBER: JEFF CRISP

COUNCIL MEMBER: NICOLE MADDOX

COUNCIL MEMBER: JOE LOPEZ

COUNCIL MEMBER: FRANCES VAUGHN

STAFF:

CITY MANAGER: CJ SNIPES

CITY CLERK: ROSIE POITEVINT

CITY ATTORNEY: CHRIS DUNCAN

COUNCIL MEETING AGENDA
THURSDAY, OCTOBER 9, 2025 @ 7:00 PM

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING TO BE HELD ON **THURSDAY, OCTOBER 9, 2025 @ 7:00 PM** IN THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, MEETING PACKET AND VIDEO LINK ARE POSTED ON THE CITY'S WEBSITE AT www.clutetexas.gov

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

I. COMMENCEMENT

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL CITY COUNCIL

II. CITIZENS/VISITORS COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO SUBMIT A GENERAL PUBLIC COMMENT FORM IN ADVANCE PRIOR TO THE MEETING AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

III. CONSENT AGENDA

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

A. ACCOUNTS PAYABLE REPORT

1. WEEK ENDING SEPTEMBER 26, 2025
2. WEEK ENDING OCTOBER 3, 2025

B. MINUTES

1. PUBLIC HEARING – TAX RATE; PUBLIC HEARING – BUDGET, THURSDAY, SEPTEMBER 25, 2025 AT 6:30 PM
2. REGULAR COUNCIL MEETING, SEPTEMBER 25, 2025 AT 7:00 P.M.

IV. BUSINESS ITEMS

A. PROCLAMATION: “FIRE PREVENTION WEEK” OCTOBER 5 – 11, 2025

B. PRESENTATION / COLLECTIONS REPORT BY PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLC

C. FINANCIAL REPORT FOR QUARTER ENDING SEPTEMBER 30, 2025

D. CONSIDERATION AND POSSIBLE ACTION ON THE PLANNING & ZONING COMMISSION'S RECOMMENDATION TO SCHEDULE A JOINT PUBLIC HEARING FOR A SPECIFIC USE PERMIT TO BUILD A RESIDENTIAL HOME FOR PROPERTY LOCATED AT 249 S. MAIN STREET (RECOMMENDED DATE: NOVEMBER 13, 2025 AT 7:00 P.M.)

E. CONSIDERATION AND POSSIBLE ACTION ON THE PLANNING & ZONING COMMISSION'S RECOMMENDATION TO REZONE PROPERTY AT 907 LEWIS STREET FROM C1 TO C2 AND TO SCHEDULE A JOINT PUBLIC HEARING (RECOMMENDED DATE: NOVEMBER 13, 2025 AT 7:00 P.M.)

F. CONSIDERATION AND POSSIBLE ACTION ON ORDINANCE NO. 2025-020 AN ORDINANCE OF THE CITY OF CLUTE REGARDING THE DISPOSITION OF MATTRESSES, FURNITURE AND OTHER OVERSIZE MATERIALS AND INSTITUTING A FEE FOR THE COLLECTION THEREOF BY THE CITY

V. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS

A. COUNCIL AS BOARD OF ADJUSTMENTS PUBLIC HEARING, THURSDAY, OCTOBER 23, 2025 AT 6:30 P.M.

B. REGULAR COUNCIL MEETING, THURSDAY, OCTOBER 23, 2025 AT 7:00 P.M.

C. CLUTE SPOOKTACULAR DRIVE THRU TRICK OR TREAT, CLUTE MUNICIPAL PARK, THURSDAY, OCTOBER 30, 2025 AT 5:30 P.M.

D. TENTATIVE JOINT PUBLIC HEARING AND REGULAR COUNCIL MEETING, THURSDAY, NOVEMBER 13, 2025 AT 7:00 P.M.

E. TENTATIVE JOINT PUBLIC HEARING AND REGULAR COUNCIL MEETING, THURSDAY, DECEMBER 11, 2025 AT 7:00 P.M.

VI. EXECUTIVE SESSION

A. CLOSED EXECUTIVE SESSION AS AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT:

SECTION 551.074, GOVERNMENT CODE – PERSONNEL MATTERS: DELIBERATIONS CONCERNING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, OR TO HEAR A COMPLAINT OR CHARGE AGAINST AN OFFICER, OR EMPLOYEE, TO-WIT: ANNUAL EVALUATION OF CITY MANAGER

B. ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION

VII. ADJOURNMENT HEARING

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK’S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON OR BEFORE **OCTOBER 3, 2025** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.


ROSIE POITEVINT, CITY CLERK