



CLUTE CITY HALL COUNCIL CHAMBERS
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

CITY COUNCIL:

MAYOR: CALVIN SHIFLET
JEFF CRISP
FRANCES VAUGHN

MAYOR PRO-TEM: ERICK AGUILAR
COUNCIL MEMBER: JOE LOPEZ

COUNCIL MEMBER:
COUNCIL MEMBER:

STAFF:

CITY MANAGER: CJ SNIPES
DUNCAN

CITY CLERK: ROSIE POITEVINT

CITY ATTORNEY: CHRIS

COUNCIL MEETING AGENDA
THURSDAY, JUNE 12, 2025 @ 7:00 PM

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING TO BE HELD ON THURSDAY, JUNE 12, 2025 @ 7:00 PM IN THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, MEETING PACKET AND VIDEO LINK ARE POSTED ON THE CITY'S WEBSITE AT WWW.CLUTETEXAS.GOV

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

I. COMMENCEMENT

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**
- D. ROLL CALL CITY COUNCIL**

II. CITIZENS/VISITORS COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO SUBMIT A GENERAL PUBLIC COMMENT FORM IN ADVANCE PRIOR TO THE MEETING AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

III. CONSENT AGENDA

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

- A. CANCELLING THE JULY 24, 2025, CITY COUNCIL MEETING FOR OPENING DAY OF THE GREAT TEXAS MOSQUITO FESTIVAL**
- B. MINUTES: COUNCIL MEETING MAY 22, 2025, AT 7:00 P.M.**

IV. BUSINESS ITEMS

- A. PROCLAMATION: "NATIONAL FLAG DAY" JUNE 14, 2025**
- B. PRESENTATION: BASF SPONSORSHIP CHECK FOR THE CITY OF CLUTE 43RD ANNUAL "GREAT TEXAS MOSQUITO FESTIVAL"**
- C. CHAMBER OF COMMERCE ANNUAL BRAZOSPORT TOURISM REPORT AND REQUEST FOR CONTINUED FUNDING TOWARDS THEIR MARKETING EFFORTS**
- D. REQUEST TO APPEAR BEFORE COUNCIL: PETER SIMON AND ALBERT SEBASTIAN OF NEW WAY FOOD STORE SEEK RECONSIDERATION OF THE RECENT GAME ROOM MACHINE BAN**
- E. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 31-2025 APPOINTING JUSTIN THOMPSON AS ASSISTANT MUNICIPAL JUDGE AND MICHAEL PATE AS ALTERNATE MUNICIPAL JUDGE**
- F. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 32-2025 AUTHORIZING THE FINANCE DIRECTOR AND/OR THE PUBLIC WORKS ADMINISTRATIVE ASSISTANTS SIGNATURE ON TITLES AND REGISTRATIONS OF NEW AND AUCTIONED VEHICLES AND EQUIPMENT**
- G. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 33-2025 APPROVING THE DEBRIS MONITORING CONTRACT WITH TRUE NORTH EMERGENCY MANAGEMENT**
- H. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 34-2025 AUTHORIZING THE SUBMITTAL OF THE TXDOT TRANSPORTATION ALTERNATIVES DETAILED GRANT APPLICATION FOR TX 332 PEDESTRIAN SAFETY AND PUBLIC TRANSIT ENHANCEMENTS**
- I. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 35-2025 ESTABLISHING TWO POLICIES FOR CITY ELECTED OFFICIALS REGARDING THE USE OF CITY-ISSUED DEVICES. THESE POLICIES PROVIDE CLEAR GUIDELINES FOR THE ALLOCATION, UTILIZATION, AND RETURN OF CITY-ISSUED CELL PHONES, LAPTOPS, AND IPADS, PROMOTING EFFICIENT RESOURCE MANAGEMENT AND ADHERENCE TO APPLICABLE TRANSPARENCY LAWS**
- J. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 36-2025 ACCEPTING THE RECOMMENDATION BY THE PLANNING & ZONING COMMISSION TO APPROVE THE PRELIMINARY REPLAT FOR THE PROPERTY LOCATED AT 251 E. PLANTATION DRIVE AND SETTING A JOINT PUBLIC HEARING DATE FOR APPROVAL OF FINAL PLAT (PROPOSED JOINT PUBLIC HEARING DATE: 07/10/2025)**

V. CLOSED EXECUTIVE SESSION

A. CLOSED EXECUTIVE SESSION AS AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT:

SECTION 551.071, GOVERNMENT CODE – CONSULTATION WITH CITY ATTORNEY: CONCERNING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR OTHER MATTERS IN WHICH IS THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH CHAPTER 551, GOVERNMENT CODE: LITIGATION – PARK INCIDENT

B. ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION:

VI. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS

A. JUNETEENTH DAY HOLIDAY, THURSDAY, JUNE 19, 2025, CITY OFFICES CLOSED

B. REGULAR COUNCIL MEETING, THURSDAY, JUNE 26, 2025 AT 7:00 P.M.

C. INDEPENDENCE DAY, FRIDAY, JULY 4, 2025, CITY OFFICES CLOSED

D. REGULAR COUNCIL MEETING, THURSDAY, JULY 10, 2025 AT 7:00 P.M.

E. CITY COUNCIL 1ST BUDGET WORKSHOP, SATURDAY, JULY 12, 2025, AT 9:00 A.M.

F. 43RD ANNUAL “GREAT TEXAS MOSQUITO FESTIVAL”, JULY 24TH TO JULY 26TH, 2025, CLUTE MUNICIPAL PARK

VII. ADJOURNMENT HEARING

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK’S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON **JUNE 9, 2025, BY 5:00 P.M.** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.



ROSIE POITEVINT, CITY CLERK