



CLUTE CITY HALL COUNCIL CHAMBERS  
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

---

**CITY COUNCIL:**

**MAYOR:** CALVIN SHIFLET

**MAYOR PRO-TEM:** ERICK AGUILAR

**COUNCIL MEMBER:** JEFF CRISP

**COUNCIL MEMBER:** NICOLE MADDOX

**COUNCIL MEMBER:** JOE LOPEZ

**COUNCIL MEMBER:** FRANCES VAUGHN

**STAFF:**

**CITY MANAGER:** CJ SNIPES

**CITY CLERK:** ROSIE POITEVINT

**CITY ATTORNEY:** CHRIS DUNCAN

---

## COUNCIL MEETING AGENDA

### THURSDAY, MARCH 27, 2025 @ 7:00 PM

---

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING TO BE HELD ON THURSDAY, MARCH 27, 2025 @ 7:00 PM IN THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, MEETING PACKET AND VIDEO LINK ARE POSTED ON THE CITY'S WEBSITE AT [WWW.CLUTETEXAS.GOV](http://WWW.CLUTETEXAS.GOV)

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

**I. COMMENCEMENT**

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL CITY COUNCIL**

**II. CITIZENS/VISITORS COMMENTS**

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO SUBMIT A GENERAL PUBLIC COMMENT FORM IN ADVANCE PRIOR TO THE MEETING AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

### **III. CONSENT AGENDA**

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

- A. MINUTES: REGULAR COUNCIL MEETING FEBRUARY 27, 2025, AT 7:00 P.M.
- B. RATIFYING THE CITY MANAGER'S SIGNATURE AUTHORIZING THE BRAZORIA COUNTY MOSQUITO DISTRICT TO DO AERIAL SPRAYING OVER OUR CITY
- C. PRELIMINARY BUDGET CALENDAR FOR FISCAL YEAR 2025-2026

### **IV. BUSINESS ITEMS**

- A. PROCLAMATION: CESAR CHAVEZ DAY MARCH 31, 2025
- B. PROCLAMATION: APRIL 2025 "FAIR HOUSING MONTH"
- C. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 12-2025 ACCEPTING THE DONATION FROM THE ROCK CHURCH FOR THE PROPERTY LOCATED AT 508 S. MAIN STREET, CLUTE, TEXAS
- D. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 13-2025 ACCEPTING THE DONATION FROM RUTH DUNLAP FOR THE PROPERTY LOCATED AT 716 E. MAIN STREET, CLUTE, TEXAS
- E. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 14-2025 TO SUSPEND THE EFFECTIVE DATE PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., TEXAS DIVISION, TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM FOR 45 DAYS, AND AUTHORIZE THE CITY'S CONTINUED PARTICIPATION IN A COALITION OF CITIES KNOWN AS THE "ALLIANCE OF CENTERPOINT MUNICIPALITIES-TEXAS COAST UTILITIES COALITION"
- F. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 15-2025 AUTHORIZING THE MAYORS SIGNATURE FOR THE CSRS GRANT MANAGEMENT SERVICES CONTRACT
- G. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-2025 EXTENDING THE MASTER SERVICES AGREEMENT WITH CIVILCORP, LLC FOR CERTAIN ENGINEERING SERVICES
- H. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2025-009 AMENDING SECTIONS 6.2 AND 6.3 OF THE CITY'S ZONING CODE AS IT PERTAINS TO FENCING
- I. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2025-010 GAME ROOMS AND AMUSEMENT REDEMPTION DEVICES
- J. REQUEST TO APPEAR BEFORE COUNCIL: PETE MEHTA – WATER BILL MOTEL 6 LOCATED AT 1000 HWY 332, CLUTE, TX

### **V. CLOSED EXECUTIVE SESSION**

- A. CLOSED EXECUTIVE SESSION AS AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT:

SECTION 551.074, GOVERNMENT CODE - PERSONNEL MATTERS: DELIBERATIONS CONCERNING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, OR TO HEAR A COMPLAINT OR CHARGE AGAINST AN OFFICER, OR EMPLOYEE.

- B. ACTION TAKEN AS THE RESULT OF THE CLOSED EXECUTIVE SESSION

### **VI. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS**

- A. GRAND OPENING COMMUNITY PLAY DAY, CLUTE MUNICIPAL PARK, SATURDAY, MARCH 29, 2025 AT 10:00 A.M.
- B. REGULAR CITY COUNCIL MEETING, THURSDAY, APRIL 10, 2025, AT 7:00 P.M.
- C. EASTER EGG HUNT, CLUTE MUNICIPAL PARK, APRIL 17, 2025, AT 6:00 P.M.
- D. GOOD FRIDAY, APRIL 18, 2025 CITY OFFICES CLOSED
- E. REGULAR CITY COUNCIL MEETING, THURSDAY, APRIL 24, 2025, AT 7:00 P.M.

## VII. ADJOURNMENT HEARING

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK'S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON **MARCH 24, 2025, BY 5:00 P.M.** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

A handwritten signature in cursive script that reads "Rosie Poitevint". The signature is written in black ink and is positioned above a horizontal line.

ROSIE POITEVINT, CITY CLERK