



CLUTE CITY HALL COUNCIL CHAMBERS
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

CITY COUNCIL:

MAYOR: CALVIN SHIFLET

MAYOR PRO-TEM: ERICK AGUILAR

COUNCIL MEMBER: JEFF CRISP

COUNCIL MEMBER: NICOLE MADDOX

COUNCIL MEMBER: JOE LOPEZ

COUNCIL MEMBER: FRANCES VAUGHN

STAFF:

CITY MANAGER: CJ SNIPES

CITY CLERK: ROSIE POITEVINT

CITY ATTORNEY: CHRIS DUNCAN

COUNCIL MEETING AGENDA

THURSDAY, FEBRUARY 27, 2025 @ 7:00 PM

NOTICE IS HEREBY GIVEN OF A COUNCIL MEETING TO BE HELD ON THURSDAY, FEBRUARY 27, 2025 @ 7:00 PM IN THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, MEETING PACKET AND VIDEO LINK ARE POSTED ON THE CITY'S WEBSITE AT WWW.CLUTETEXAS.GOV

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

I. COMMENCEMENT

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL CITY COUNCIL

II. CITIZENS/VISITORS COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO SUBMIT A GENERAL PUBLIC COMMENT FORM IN ADVANCE PRIOR TO THE MEETING AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

III. CONSENT AGENDA

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

A. **MINUTES: JOINT PUBLIC HEARING AND REGULAR COUNCIL MEETING FEBRUARY 13, 2025, AT 7:00 P.M.**

IV. BUSINESS ITEMS

- A. **RACIAL PROFILING REPORT PRESENTED BY POLICE CHIEF JAMES FITCH, CLUTE POLICE DEPARTMENT**
- B. **CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 08-2025 ACCEPTING THE KENNEMER, MASTERS, & LUNSFORD, LLC ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING: 09/30/2024**
- C. **CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 09-2025 AUTHORIZING THE MAYOR TO SIGN AN ENGAGEMENT LETTER WITH KENNEMER, MASTERS, & LUNSFORD, LLC TO AUDIT THE FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025**
- D. **CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 10-2025 AWARDING THE BIDS FOR MOWING SERVICES**
- E. **CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 11-2025 A RESOLUTION APPROVING TAKS ORDER NO 1, ENGINEERING BUILDING ASSESSMENT SERVICES PROVIDED BY CIVILCORP ENGINEERING TO BE EXECUTED BY THE MAYOR AND/OR CITY MANAGER**
- F. **CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2025-008 CANCELLING ALL NON-CONTESTED RACES IN THE MAY 3, 2025, GENERAL ELECTION**
- G. **DISCUSS POSSIBLE CHANGES TO SECTIONS 6.2 AND 6.3 OF THE CITY'S ZONING CODE AS IT PERTAINS TO FENCING**

V. CLOSED EXECUTIVE SESSION

- A. **CLOSED EXECUTIVE SESSION AS AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT:**
 - 1. **SECTION 551.074, GOVERNMENT CODE – PERSONNEL MATTERS: DELIBERATIONS CONCERNING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, OR TO HEAR A COMPLAINT OR CHARGE AGAINST AN OFFICER, OR EMPLOYEE**
 - 2. **SECTION 551.073 GOVERNMENT CODE – DELIBERATION ABOUT GIFTS AND DONATIONS: DELIBERATIONS CONCERNING PROSPECTIVE DONATION OR GIFT OF REAL PROPERTY TO THE CITY.**
- B. **ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION:**

VI. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS

- A. **REGULAR CITY COUNCIL MEETING, THURSDAY, MARCH 13, 2025, AT 7:00 P.M.**
- B. **REGULAR CITY COUNCIL MEETING, THURSDAY, MARCH 27, 2025, AT 7:00 P.M.**

VII. ADJOURNMENT HEARING

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK'S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON **FEBRUARY 24, 2025, BY 5:00 P.M.** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.



ROSIE POITEVINT, CITY CLERK