



CLUTE CITY HALL COUNCIL CHAMBERS
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

CITY COUNCIL:

MAYOR: CALVIN SHIFLET

MAYOR PRO-TEM: ERICK AGUILAR

COUNCIL MEMBER: JEFF CRISP

COUNCIL MEMBER: NICOLE MADDOX

COUNCIL MEMBER: JOE LOPEZ

COUNCIL MEMBER: FRANCES VAUGHN

STAFF:

CITY MANAGER: CJ SNIPES

CITY CLERK: ROSIE POITEVINT

CITY ATTORNEY: CHRIS DUNCAN

JOINT PUBLIC HEARING & REGULAR COUNCIL MEETING

CITY COUNCIL AND PLANNING & ZONING COMMISSION

THURSDAY, FEBRUARY 13, 2025 @ 7:00 PM

NOTICE IS HEREBY GIVEN OF A JOINT PUBLIC HEARING BETWEEN CITY COUNCIL AND THE PLANNING & ZONING COMMISSION OF THE CITY OF CLUTE, TEXAS TO BE HELD ON **THURSDAY, FEBRUARY 13, 2025 @ 7:00 PM** FROM THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, AGENDA PACKET AND MEETING LINK ARE POSTED ON THE CITY'S WEBSITE AT www.clutetexas.gov

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

NO REGISTRATION IS REQUIRED FOR PUBLIC COMMENTS FOR THE PUBLIC HEARING PORTION OF THE MEETING.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

I. COMMENCEMENT

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL CITY COUNCIL

E. ROLL CALL PLANNING & ZONING COMMISSION

II. 1ST – JOINT PUBLIC HEARING – SUP – MOBILE HOME PARK 310 SH 288 B

A. LEGAL REQUIREMENTS

- 1) NOTICE OF JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION FOR A SPECIFIC USE PERMIT FOR PROPERTY LOCATED AT 310 SH 288 B. LEGAL DESCRIPTION: A0066 J E GROCE TRACT 30B & BCIC DIV 13 LOT 368A-368B (A0049) (CLUTE) ACRES 5.443
- 2) NOTE PUBLISHER' AFFIDAVIT
- 3) NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

B. OPEN FLOOR FOR DISCUSSION

- 1) THOSE IN FAVOR OF THE SPECIFIC USE PERMIT
 - i. READ LETTERS FROM CITIZENS IN FAVOR OF THE SPECIFIC USE PERMIT
 - ii. HEAR THOSE PRESENT IN FAVOR OF THE SPECIFIC USE PERMIT
- 2) THOSE OPPOSED TO THE SPECIFIC USE PERMIT
 - i. READ LETTERS FROM CITIZENS OPPOSED TO THE SPECIFIC USE PERMIT
 - ii. HEAR THOSE PRESENT OPPOSED TO THE SPECIFIC USE PERMIT
- 3) COMMENTS FROM PLANNING & ZONING COMMISSION
- 4) COMMENTS FROM MAYOR AND CITY COUNCIL
- 5) CLOSE DISCUSSION AND HEAR RECOMMENDATION FROM PLANNING & ZONING COMMISSION
- 6) CONSIDERATION AND POSSIBLE ACTION FROM THE CITY COUNCIL TO APPROVE OR DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMISSION FOR THE SPECIFIC USE PERMIT

2ND JOINT PUBLIC HEARING – REPLAT – 109 E. PLANTATION DRIVE

A. LEGAL REQUIREMENTS

- 1) NOTICE OF JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION FOR A REPLAT FOR PROPERTY LOCATED AT 109 E. PLANTATION DRIVE. LEGAL DESCRIPTION: SEABRON (A0049 A CALVIT DIV 14 (B C I C)(CLUTE) LOT 4-5-6A-7A
- 2) NOTE PUBLISHER' AFFIDAVIT
- 3) NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

B. OPEN FLOOR FOR DISCUSSION

- 1) THOSE IN FAVOR OF THE REPLAT
 - i. READ LETTERS FROM CITIZENS IN FAVOR OF THE REPLAT
 - ii. HEAR THOSE PRESENT IN FAVOR OF THE REPLAT
- 2) THOSE OPPOSED TO THE REPLAT
 - i. READ LETTERS FROM CITIZENS OPPOSED TO THE REPLAT
 - ii. HEAR THOSE PRESENT OPPOSED TO THE REPLAT
- 3) COMMENTS FROM PLANNING & ZONING COMMISSION
- 4) COMMENTS FROM MAYOR AND CITY COUNCIL
- 5) CLOSE DISCUSSION AND HEAR RECOMMENDATION FROM PLANNING & ZONING COMMISSION
- 6) CONSIDERATION AND POSSIBLE ACTION FROM THE CITY COUNCIL TO APPROVE OR DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMISSION FOR THE REPLAT

III. ADJOURN JOINT PUBLIC HEARINGS

- A. ADJOURN PLANNING & ZONING COMMISSION PUBLIC HEARING**
- B. ADJOURN CITY COUNCIL PUBLIC HEARING**

IV. CITIZENS/VISITORS COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

V. CONSENT AGENDA

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

A. MINUTES:

- 1) REGULAR COUNCIL MEETING JANUARY 23, 2025, AT 7:00 P.M.

VI. BUSINESS ITEMS

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 04-2025 APPROVING THE CHANGE ORDER FOR EXPANSION ON SIDEWALK ALONG DIXIE DRIVE TO ENHANCE PUBLIC SAFETY**
- B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 05-2025 AWARDDING THE BID FOR THE GRANT MANAGEMENT AND PUBLIC ASSISTANCE RFP**
- C. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 06-2025 APPROVING THE REQUEST FOR PROPOSALS (RFP) FOR DISASTER DEBRIS MONITORING**
- D. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 07-2025 APPROVING FINAL PLAT FOR PROPERTY LOCATED AT 109 E. MAIN STREET**
- E. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2025-005 AMENDING HOTEL TAX OCCUPANCY TAX PENALTIES**
- F. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE 2025-006 ESTABLISHING INSURANCE AND BOND REQUIREMENTS FOR WORK IN CITY RIGHT OF WAYS**
- G. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2025-007 FOR A SPECIFIC USE PERMIT FOR A MOBILE HOME PARK LOCATED AT 310 SH 288 B**
- H. CONSIDERATION AND POSSIBLE ACTION ON THE UTILITIES ACCOUNT FOR PETE MEHTA – MOTEL 6 LOCATED AT 1000 HWY 332**

VII. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS

- A. REGULAR COUNCIL MEETING, THURSDAY, FEBRUARY 27, 2025 AT 7:00 P.M.**
- B. REGULAR COUNCIL MEETING, THURSDAY, MARCH 13, 2025 AT 7:00 P.M.**
- C. REGULAR COUNCIL MEETING, THURSDAY, MARCH 27, 2025 AT 7:00 P.M.**

VIII. ADJOURNMENT HEARING

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK'S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON **FEBRUARY 10, 2025, BY 5:00 P.M.** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.



ROSIE POITEVINT, CITY CLERK