



CLUTE CITY HALL COUNCIL CHAMBERS  
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

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**CITY COUNCIL:**

**MAYOR:** CALVIN SHIFLET

**MAYOR PRO-TEM:** ERICK AGUILAR

**COUNCIL MEMBER:** JEFF CRISP

**COUNCIL MEMBER:** NICOLE MADDOX

**COUNCIL MEMBER:** JOE LOPEZ

**COUNCIL MEMBER:** FRANCES VAUGHN

**STAFF:**

**CITY MANAGER:** CJ SNIPES

**CITY CLERK:** ROSIE POITEVINT

**CITY ATTORNEY:** CHRIS DUNCAN

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**JOINT PUBLIC HEARING & REGULAR COUNCIL MEETING**

**CITY COUNCIL AND PLANNING & ZONING COMMISSION**

**THURSDAY, DECEMBER 12, 2024 @ 7:00 PM**

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NOTICE IS HEREBY GIVEN OF A JOINT PUBLIC HEARING BETWEEN CITY COUNCIL AND THE PLANNING & ZONING COMMISSION OF THE CITY OF CLUTE, TEXAS TO BE HELD ON **THURSDAY, DECEMBER 12, 2024 @ 7:00 PM** FROM THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, AGENDA PACKET AND MEETING LINK ARE POSTED ON THE CITY'S WEBSITE AT [www.clutetexas.gov](http://www.clutetexas.gov)

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

NO REGISTRATION IS REQUIRED FOR PUBLIC COMMENTS FOR THE PUBLIC HEARING PORTION OF THE MEETING.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

**I. COMMENCEMENT**

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL CITY COUNCIL**

**E. ROLL CALL PLANNING & ZONING COMMISSION**

## **II. 1<sup>ST</sup> – JOINT PUBLIC HEARING – SUP – WAREHOUSE/VALVE REPAIR FACILITY 456 BRAZOSPORT BLVD.**

### **A. LEGAL REQUIREMENTS**

- 1) NOTICE OF JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION FOR A SPECIFIC USE PERMIT FOR PROPERTY LOCATED AT 456 S BRAZOSPORT BLVD. LEGAL DESCRIPTION: B C I C DIV 14 LOT 595 (A0049 A CALVIT) (CLUTE) ACRES 2.43
- 2) NOTE PUBLISHER' AFFIDAVIT
- 3) NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

### **B. OPEN FLOOR FOR DISCUSSION**

- 1) THOSE IN FAVOR OF THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS IN FAVOR OF THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT IN FAVOR OF THE SPECIFIC USE PERMIT
- 2) THOSE OPPOSED TO THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS OPPOSED TO THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT OPPOSED TO THE SPECIFIC USE PERMIT
- 3) COMMENTS FROM PLANNING & ZONING COMMISSION
- 4) COMMENTS FROM MAYOR AND CITY COUNCIL
- 5) CLOSE DISCUSSION AND HEAR RECOMMENDATION FROM PLANNING & ZONING COMMISSION
- 6) CONSIDERATION AND POSSIBLE ACTION FROM THE CITY COUNCIL TO APPROVE OR DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMISSION FOR THE SPECIFIC USE PERMIT

## **2<sup>ND</sup> JOINT PUBLIC HEARING – REPLAT – 212 SMITH ST.**

### **A. LEGAL REQUIREMENTS**

- 1) NOTICE OF JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION FOR A REPLAT FOR PROPERTY LOCATED AT 212 SMITH ST. LEGAL DESCRIPTION: RIPPLE SD TRS 449-449A (A0049 A CALVIT DIV 14 (BCIC)) LOT 3-4
- 2) NOTE PUBLISHER' AFFIDAVIT
- 3) NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

### **B. OPEN FLOOR FOR DISCUSSION**

- 1) THOSE IN FAVOR OF THE REPLAT
  - i. READ LETTERS FROM CITIZENS IN FAVOR OF THE REPLAT
  - ii. HEAR THOSE PRESENT IN FAVOR OF THE REPLAT
- 2) THOSE OPPOSED TO THE REPLAT
  - i. READ LETTERS FROM CITIZENS OPPOSED TO THE REPLAT
  - ii. HEAR THOSE PRESENT OPPOSED TO THE REPLAT
- 3) COMMENTS FROM PLANNING & ZONING COMMISSION
- 4) COMMENTS FROM MAYOR AND CITY COUNCIL
- 5) CLOSE DISCUSSION AND HEAR RECOMMENDATION FROM PLANNING & ZONING COMMISSION
- 6) CONSIDERATION AND POSSIBLE ACTION FROM THE CITY COUNCIL TO APPROVE OR DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMISSION FOR THE REPLAT

### **III. ADJOURN JOINT PUBLIC HEARINGS**

- A. ADJOURN PLANNING & ZONING COMMISSION PUBLIC HEARING**
- B. ADJOURN CITY COUNCIL PUBLIC HEARING**

### **IV. CITIZENS/VISITORS COMMENTS**

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

### **V. CONSENT AGENDA**

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

#### **A. MINUTES:**

- 1) JOINT PUBLIC HEARING AND REGULAR COUNCIL MEETING NOVEMBER 14, 2024, AT 7:00 P.M.

### **VI. BUSINESS ITEMS**

- A. PROCLAMATION: 2024 SILVER AWARD IN URBAN DESIGN PRESENTED TO THE CITY OF CLUTE LIVABLE CENTERS STUDY FROM THE HOUSTON SECTION OF AMERICAN PLANNING ASSOCIATION TEXAS CHAPTER**
- B. REQUEST TO APPEAR BEFORE COUNCIL BY PETE MEHTA REQUESTING CONSIDERATION AND POSSIBLE ACTION FOR UTILITIES AT MOTEL 6 1000 HWY 332**
- C. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 64-2024 APPOINTING MEMBERS TO THE DOWNTOWN LIVABLE CENTERS DEVELOPMENT TASK FORCE**
- D. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 66-2024 AMENDING HOURS OF PAY IN LIEU OF VACATION IN THE EMPLOYEE HANDBOOK**
- E. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 69-2024 APPROVING FINAL PLAT FOR PROPERTY LOCATED AT 212 SMITH STREET**
- F. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 70-2024 ADOPTING A YOUTH DIVERSION PLAN FOR CLUTE MUNICIPAL COURT AS REQUIRED BY STATE LAW.**
- G. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 71-2024 AUTHORIZING THE MAYOR'S SIGNATURE FOR THE APPROVAL OF THE FY 2025 INTERLOCAL AGREEMENT BETWEEN BRAZORIA COUNTY AND THE CITY OF CLUTE FOR ROAD REPAIR PROJECTS**
- H. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 72-2024 APPROVING A CONTRACT WITH THE BRAZORIA COUNTY HISPANIC LIONS CLUB FOR THEIR GIVE BACK FESTIVAL TO BE HELD ON SEPTEMBER 5<sup>TH</sup> – 7<sup>TH</sup>, 2025 AT THE MUNICIPAL PARK**
- I. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 73-2024 APPROVING AUTHORIZED SIGNATORIES FOR THE RESILIENT COMMUNITIES PROGRAM GRANT THROUGH THE TEXAS GENERAL LAND OFFICE**
- J. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 74-2024 APPROVING CIP SIDEWALK PROJECT FOR DIXIE DRIVE**
- K. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2024-018 FOR A SPECIFIC USE PERMIT FOR A WAREHOUSE/REPAIR VALVE FACILITY LOCATED AT 456 BRAZOSPORT BLVD**

**VII. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS**

- A. CHRISTMAS HOLIDAYS, CITY OFFICES CLOSING AT 2:00 P.M. ON DECEMBER 20<sup>TH</sup> AND CLOSED ON MONDAY, TUESDAY AND WEDNESDAY, DECEMBER 23, 24 & 25, 2024
- B. NEW YEAR HOLIDAY, CITY OFFICES CLOSING AT 2:00 P.M. ON TUESDAY DECEMBER 31<sup>ST</sup> AND CLOSED ON WEDNESDAY, JANUARY 1, 2025
- C. REGULAR COUNCIL MEETING, THURSDAY, JANUARY 9, 2025 AT 7:00 P.M.
- D. MARTIN LUTHER KING HOLIDAY, MONDAY, JANUARY 20, 2025, CITY OFFICES CLOSED
- E. REGULAR COUNCIL MEETING, THURSDAY, JANUARY 23, 2025 AT 7:00 P.M.

**VIII. ADJOURNMENT HEARING**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK'S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON **DECEMBER 9, 2024, BY 5:00 P.M.** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

  
ROSIE POITEVINT, CITY CLERK