



CLUTE CITY HALL COUNCIL CHAMBERS  
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

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**CITY COUNCIL:**

**MAYOR:** CALVIN SHIFLET

**MAYOR PRO-TEM:** ERICK AGUILAR

**COUNCIL MEMBER:** JEFF CRISP

**COUNCIL MEMBER:** NICOLE MADDOX

**COUNCIL MEMBER:** JOE LOPEZ

**COUNCIL MEMBER:** FRANCES VAUGHN

**STAFF:**

**CITY MANAGER:** CJ SNIPES

**CITY CLERK:** ROSIE POITEVINT

**CITY ATTORNEY:** CHRIS DUNCAN

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**JOINT PUBLIC HEARING & REGULAR COUNCIL MEETING**

CITY COUNCIL AND PLANNING & ZONING COMMISSION

THURSDAY, OCTOBER 10, 2024 @ 7:00 PM

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NOTICE IS HEREBY GIVEN OF A JOINT PUBLIC HEARING BETWEEN CITY COUNCIL AND THE PLANNING & ZONING COMMISSION OF THE CITY OF CLUTE, TEXAS TO BE HELD ON **THURSDAY, OCTOBER 10, 2024 @ 7:00 PM** FROM THE COUNCIL CHAMBERS OF CLUTE CITY HALL LOCATED AT 108 MAIN STREET, CLUTE, TEXAS 77531 FOR THE BELOW LISTED ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO SECTIONS 551.071 (CONSULTATION WITH AN ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATION ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATION ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

THE AGENDA, AGENDA PACKET AND MEETING LINK ARE POSTED ON THE CITY'S WEBSITE AT [www.clutetexas.gov](http://www.clutetexas.gov)

TO ADDRESS THE COUNCIL DURING PUBLIC COMMENTS, A GENERAL PUBLIC COMMENT FORM MUST BE COMPLETED AND PRESENTED TO THE CITY CLERK BEFORE THE START OF THE COUNCIL MEETING. SPEAKERS MUST OBSERVE THE FIVE (5) MINUTE TIME LIMIT.

NO REGISTRATION IS REQUIRED FOR PUBLIC COMMENTS FOR THE PUBLIC HEARING PORTION OF THE MEETING.

A RECORDING OF THE MEETING VIDEO WILL BE MADE AVAILABLE UPON WRITTEN REQUEST TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT.

**I. COMMENCEMENT**

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**
- D. ROLL CALL CITY COUNCIL**
- E. ROLL CALL PLANNING & ZONING COMMISSION**

## **II. 1<sup>ST</sup> – JOINT PUBLIC HEARING – SUP – CHURCH 730 S. MAIN ST.**

### **A. LEGAL REQUIREMENTS**

- 1) NOTICE OF JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION FOR A SPECIFIC USE PERMIT FOR PROPERTY LOCATED AT 730 S. MAIN ST. LEGAL DESCRIPTION: B C I C DIV 14 LOT 442A (REPLAT) (A0049 A CALVIT) (CLUTE) ACRES 10.0 (LEGAL ADDRESS: 738 S MAIN STREET, CLUTE, TEXAS 77531)
- 2) NOTE PUBLISHER' AFFIDAVIT
- 3) NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

### **B. OPEN FLOOR FOR DISCUSSION**

- 1) THOSE IN FAVOR OF THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS IN FAVOR OF THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT IN FAVOR OF THE SPECIFIC USE PERMIT
- 2) THOSE OPPOSED TO THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS OPPOSED TO THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT OPPOSED TO THE SPECIFIC USE PERMIT
- 3) COMMENTS FROM PLANNING & ZONING COMMISSION
- 4) COMMENTS FROM MAYOR AND CITY COUNCIL
- 5) CLOSE DISCUSSION AND HEAR RECOMMENDATION FROM PLANNING & ZONING COMMISSION
- 6) CONSIDERATION AND POSSIBLE ACTION FROM THE CITY COUNCIL TO APPROVE OR DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMISSION FOR THE SPECIFIC USE PERMIT

## **2<sup>ND</sup> JOINT PUBLIC HEARING – SUP – STORAGE FACILITY 508 E. MAIN ST.**

### **A. LEGAL REQUIREMENTS**

- 1) NOTICE OF JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION FOR A SPECIFIC USE PERMIT FOR PROPERTY LOCATED AT 508 E. MAIN ST. LEGAL DESCRIPTION: A0066 J E GROCE TRACT 3412B-3411B ACRES 1.468
- 2) NOTE PUBLISHER' AFFIDAVIT
- 3) NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

### **B. OPEN FLOOR FOR DISCUSSION**

- 1) THOSE IN FAVOR OF THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS IN FAVOR OF THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT IN FAVOR OF THE SPECIFIC USE PERMIT
- 2) THOSE OPPOSED TO THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS OPPOSED TO THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT OPPOSED TO THE SPECIFIC USE PERMIT
- 3) COMMENTS FROM PLANNING & ZONING COMMISSION
- 4) COMMENTS FROM MAYOR AND CITY COUNCIL
- 5) CLOSE DISCUSSION AND HEAR RECOMMENDATION FROM PLANNING & ZONING COMMISSION
- 6) CONSIDERATION AND POSSIBLE ACTION FROM THE CITY COUNCIL TO APPROVE OR DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMISSION FOR THE SPECIFIC USE

## **3<sup>RD</sup> JOINT PUBLIC HEARING – SUP – BOAT & RV ENCLOSED STORAGE FACILITY 805 BRAZOS PARK**

### **A. LEGAL REQUIREMENTS**

- 1) NOTICE OF JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION FOR A SPECIFIC USE PERMIT FOR PROPERTY LOCATED AT 805 BRAZOS PARK LEGAL DESCRIPTION: B C I C DIV 15 (A0019 S F AUSTIN) LOT 168A1-168A1A-169A169A1 (CLUTE) ACRES 3.75
- 2) NOTE PUBLISHER' AFFIDAVIT
- 3) NOTE LIST OF PROPERTY OWNERS NOTIFIED BY MAIL

## **B. OPEN FLOOR FOR DISCUSSION**

- 1) THOSE IN FAVOR OF THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS IN FAVOR OF THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT IN FAVOR OF THE SPECIFIC USE PERMIT
- 2) THOSE OPPOSED TO THE SPECIFIC USE PERMIT
  - i. READ LETTERS FROM CITIZENS OPPOSED TO THE SPECIFIC USE PERMIT
  - ii. HEAR THOSE PRESENT OPPOSED TO THE SPECIFIC USE
- 3) COMMENTS FROM PLANNING & ZONING COMMISSION
- 4) COMMENTS FROM MAYOR AND CITY COUNCIL
- 5) CLOSE DISCUSSION AND HEAR RECOMMENDATION FROM PLANNING & ZONING COMMISSION
- 6) CONSIDERATION AND POSSIBLE ACTION FROM THE CITY COUNCIL TO APPROVE OR DENY THE RECOMMENDATION FROM THE PLANNING & ZONING COMMISSION FOR THE SPECIFIC USE

## **III. ADJOURN JOINT PUBLIC HEARINGS**

### **A. ADJOURN PLANNING & ZONING COMMISSION PUBLIC HEARING**

### **B. ADJOURN CITY COUNCIL PUBLIC HEARING**

## **IV. CITIZENS/VISITORS COMMENTS**

THIS IS AN OPPORTUNITY FOR CITIZENS AND VISITORS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE PUBLIC HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR PRESENTATIONS TO FIVE (5) MINUTES EACH.

## **V. CONSENT AGENDA**

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION. THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBERS MAY REQUEST ONE OR MORE ITEMS BE REMOVED FROM THE CONSENT AGENDA FOR SEPARATE ACTION.

### **A. MINUTES:**

- 1) REGULAR COUNCIL MEETING SEPTEMBER 26, 2024, AT 7:00 P.M.

## **VI. BUSINESS ITEMS**

- A. PROCLAMATION: "FIRE PREVENTION WEEK" OCTOBER 6 – 12, 2024**
- B. PRESENTATION: BRAZOSWOOD HIGH SCHOOL STUDENT COUNCIL**
- C. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2024-014 FOR A SPECIFIC USE PERMIT FOR A CHURCH LOCATED AT 730 S. MAIN STREET**
- D. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2024-015 FOR A SPECIFIC USE PERMIT FOR A STORAGE FACILITY LOCATED AT 508 E. MAIN STREET**
- E. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 2024-016 FOR A SPECIFIC USE PERMIT FOR A BOAT AND RV ENCLOSED STORAGE FACILITY LOCATED AT 805 BRAZOS PARK**
- F. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 59-2024 APPOINTING MEMBERS TO THE CLUTE ECONOMIC DEVELOPMENT CORPORATION**
- G. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 60-2024 ACCEPTING THE RECOMMENDATION BY THE PLANNING & ZONING COMMISSION TO APPROVE THE PRELIMINARY REPLAT FOR THE PROPERTY LOCATED AT 213 CANNON STREET AND SETTING A JOINT PUBLIC HEARING DATE FOR POSSIBLE APPROVAL OF THE FINAL PLAT (RECOMMENDED DATE: NOVEMBER 14, 2024, AT 7:00 P.M.)**

- H. **CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 61-2024 AUTHORIZING THE MAYOR OR CITY MANAGER TO SIGN TASK ORDER NO. 1 FOR TXGLO RESILIENT COMMUNITIES GRANT PROGRAM**
- I. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FIRST OF TWO READINGS OF RESOLUTION NO. 62-2024 FOR ECONOMIC DEVELOPMENT CORPORATION DISBURSEMENT OF FUNDS FOR PROJECTS INCLUDING:**
- **LOCAL SMALL BUSINESS ASSISTANCE INITIATIVE - \$100,000 IN TOTAL FUNDING TO ASSIST SMALL BUSINESS DEVELOPMENT/ IMPROVEMENT ACROSS THE CITY**
  - **RENOVATION INCENTIVIZATION - \$50,000 IN TOTAL FUNDING FOR REIMBURSING GRANTS TO QUALIFYING SMALL BUSINESSES WITH RENOVATION AND SIGN REHABILITATION COSTS**
  - **E-COMMERCE INITIATIVE - \$25,000 IN TOTAL FOR UP TO 10 BUSINESSES TO ESTABLISH E-COMMERCE**
- J. **CONSIDERATION AND POSSIBLE ACTION TO RESCHEDULE THE SECOND OF TWO READINGS OF RESOLUTION NO 62-2024 FROM OCTOBER 24, 2024 AT 7:00 P.M. TO NOVEMBER 14, 2024 AT 7:00 P.M. FOR THE ECONOMIC DEVELOPMENT CORPORATION DISBURSEMENT OF FUNDS FOR PROJECTS**

**VII. NOTICE/ANNOUNCEMENT OF UPCOMING EVENTS AND MEETINGS**

- A. **REGULAR COUNCIL MEETING, THURSDAY, OCTOBER 24, 2024 AT 7:00 P.M. - CANCELLED**
- B. **CLUTE SPOOKTACULAR DRIVE THRU TRICK OR TREAT, CLUTE MUNICIPAL PARK, OCTOBER 24, 2024 AT 6:00 P.M.**
- C. **ELECTION DAY, TUESDAY NOVEMBER 5, 2024, CLUTE EVENT CENTER 7:00 A.M. TO 7:00 P.M.**
- D. **VETERANS DAY, MONDAY, NOVEMBER 11, 2024 CITY OFFICES CLOSED**
- E. **TENTATIVE JOINT PUBLIC HEARING AND REGULAR COUNCIL MEETING, THURSDAY NOVEMBER 14, 2024 AT 7:00 P.M.**
- F. **EMPLOYEE THANKSGIVING LUNCHEON, WEDNESDAY, NOVEMBER 20, 2024 AT 12:00 NOON, EVENT CENTER**
- G. **THANKSGIVING HOLIDAYS, THURSDAY AND FRIDAY, NOVEMBER 28 AND 29, 2024 CITY OFFICES CLOSED**

**VIII. ADJOURNMENT HEARING**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND PARKING SPACES ARE AVAILABLE. PLEASE NOTE: REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE STATED MEETING TIME. PLEASE CONTACT THE CITY CLERK'S OFFICE AT 979-265-2541 FOR ADDITIONAL INFORMATION.

I, ROSIE POITEVINT, CITY CLERK OF THE CITY DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA FOR THE CITY COUNCIL OF THE CITY OF CLUTE, TEXAS WAS POSTED ON **OCTOBER 7, 2024, BY 5:00 P.M.** IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC IN COMPLIANCE WITH CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

  
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ROSIE POITEVINT, CITY CLERK