



CLUTE CITY HALL COUNCIL CHAMBERS
108 E. MAIN STREET ~ CLUTE, TEXAS 77531

CITY COUNCIL:

MAYOR: CALVIN SHIFLET

MAYOR PRO-TEM: ERICK AGUILAR

COUNCIL MEMBER: JEFF CRISP

COUNCIL MEMBER: NICOLE MADDOX

COUNCIL MEMBER: FRANCES VAUGHN

COUNCIL MEMBER: JOE LOPEZ

STAFF:

CITY MANAGER: CJ SNIPES

CITY CLERK: ROSIE POITEVINT

CITY ATTORNEY: CHRIS DUNCAN

SPECIAL COUNCIL MEETING/FINAL BUDGET WORKSHOP MINUTES
THURSDAY, AUGUST 3, 2023 @ 6:30 PM

STAFF PRESENT:

CJ SNIPES, CITY MANAGER

CHRIS DUNCAN, CITY ATTORNEY

JERRY HAYSLIP, BUILDING OFFICIAL

JOHN WILKINSON, PUBLIC WORKS DIRECTOR

ROSIE POITEVINT, CITY CLERK

ANGEL COWLEY, HUMAN RESOURCES

WILL BLACKSTOCK, PARKS DIRECTOR

MIKE DOUCET, FIRE CHIEF

I. COMMENCEMENT

A. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER BY MAYOR CALVIN SHIFLET, THURSDAY, AUGUST 3, 2023 @ 6:30 PM

B. INVOCATION

ARNOLD VAUGHN PROVIDED THE PRAYER

C. PLEDGE OF ALLEGIANCE

MAYOR SHIFLET LED THE PLEDGE

D. ROLL CALL OF MEMBERS

COUNCIL MEMBERS PRESENT:

CALVIN SHIFLET, MAYOR

JEFF CRISP, COUNCIL MEMBER WARD A

ERICK AGUILAR, COUNCIL MEMBER WARD B (MAYOR PRO-TEM)

NICOLE MADDOX, COUNCIL MEMBER WARD C

FRANCES VAUGHN, COUNCIL MEMBER WARD E

ABSENT:

JOE LOPEZ, COUNCIL MEMBER WARD D

II. WORKSHOP ITEMS

A. DISCUSSION OF THE FISCAL-YEAR 2023-2024 BUDGET

CITY MANAGER SNIPES GAVE AN OVERVIEW OF THE FY 2023-2024 PROPOSED BUDGET. HE WENT OVER THE CURRENT MODEL – REVENUES HIGHLIGHTS, AD VALOREM REVENUE MODEL, REVENUE, OPERATING EXPENDITURES, CAPITAL EXPENDITURES AND WHAT'S CHANGED – GOVERNMENTAL FUND, GENERAL FUND; OPERATIONAL MODIFICATIONS TO REDUCE RESERVE DRAW – EDC FUND MODELS; REVISED FUND SUMMARIES – GOVERNMENTAL FUNDS, GENERAL FUND CONSTRUCTION FUND, GENERAL FUND UNEMPLOYMENT FUND, KEEP CLUTE BEAUTIFUL FUND, POLICE FORFEITURE FUND, GENERAL FUND EQUIPMENT REPLACEMENT FUND, 380 DEVELOPMENT FUND, HOT/CVB FUND, SIDEWALKS STREETS AND DRAINAGE FUND, EDC FUND, GTMF FUND, DEBT SERVICE FUND, GOVERNMENTAL FUNDS ALL, ENTERPRISE FUND, ENTERPRISE EQUIPMENT REPLACEMENT FUND, ENTERPRISE UNEMPLOYMENT FUND, ENTERPRISE CONSTRUCTION FUND, ENTERPRISE FUNDS ALL; ALTERNATE MODEL – GENERAL FUND MODEL REVISED (SEE ATTACHED)

III. BUSINESS ITEMS

A. FINANCIAL REPORT FOR QUARTER ENDING JUNE 30, 2023

CITY MANAGER CJ SNIPES PRESENTED COUNCIL WITH THE FINANCIAL REPORT. HE WENT OVER THE CONSOLIDATED FINANCIAL STATEMENT, SALES – TAX HISTORY, CASH ANALYSIS AND THE CAPITAL PROJECTS / OUTLAY OVERVIEW. (SEE ATTACHED)

B. CONSIDERATION AND POSSIBLE ACTION TO TAKE A RECORD VOTE ON A PROPOSED TAX RATE OF \$0.466637, WHICH IS A TAX INCREASE OF 3.5% WHICH IS EQUIVALENT TO THE VOTER APPROVAL TAX RATE, TO BE CONSIDERED AT A FUTURE CITY COUNCIL MEETING FOLLOWING A PUBLIC HEARING

COUNCIL MEMBER ERICK AGUILAR MADE A MOTION TO PROPOSE A TAX OF \$0.466637, WHICH IS A TAX INCREASE OF 3.5% WHICH IS EQUIVALENT TO THE VOTER APPROVAL TAX RATE, TO BE CONSIDERED AT A FUTURE CITY COUNCIL MEETING FOLLOWING A PUBLIC HEARING. THE MOTION WAS SECONDED BY COUNCIL MEMBER FRANCES VAUGHN AND CARRIED BY THE FOLLOWING RECORD VOTE:

*AYES: COUNCIL MEMBER WARD A – JEFF CRISP
COUNCIL MEMBER WARD B – ERICK AGUILAR
COUNCIL MEMBER WARD C – NICOLE MADDOX
COUNCIL MEMBER WARD E – FRANCES VAUGHN*

NAYS: NONE

ABSENT: COUNCIL MEMBER WARD D – JOE LOPEZ

MOTION PASSES WITH A VOTE OF FOUR (4) AYES, NO NAYS AND ONE (1) ABSENT

C. CONSIDERATION AND POSSIBLE ACTION TO SCHEDULE A PUBLIC HEARING ON THE PROPOSED TAX INCREASE AND ANNOUNCE DATE, TIME AND LOCATION OF THE PUBLIC HEARING RECOMMENDED DATE: PUBLIC HEARING AND COUNCIL CONSIDERATION/ ACTION ON THE TAX RATE: THURSDAY, SEPTEMBER 7, 2023, AT 6:30 P.M. AT CLUTE CITY HALL.

A MOTION WAS MADE BY COUNCIL MEMBER FRANCES VAUGHN TO SET THE PUBLIC HEARING DATE FOR THE PROPOSED TAX INCREASE ON SEPTEMBER 7, 2023, AT 6:30 P.M. THE MOTION WAS SECONDED BY COUNCIL MEMBER NICOLE MADDOX AND CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS CRISP, AGUILAR, MADDOX, AND VAUGHN

NAYS: NONE

ABSENT: JOE LOPEZ

MOTION PASSES

D. CONSIDERATION AND POSSIBLE ACTION TO SCHEDULE AND SET A PUBLIC HEARING ON THE PROPOSED BUDGET AND ANNOUNCE DATE, TIME AND LOCATION OF THE PUBLIC HEARING RECOMMENDED DATE: PUBLIC HEARING AND COUNCIL CONSIDERATION/ ACTION ON THE TAX RATE: THURSDAY, SEPTEMBER 7, 2023, AT 6:30 P.M. AT CLUTE CITY HALL

A MOTION WAS MADE BY COUNCIL MEMBER JEFF CRISP TO SET THE PUBLIC HEARING DATE FOR THE PROPOSED BUDGET ON SEPTEMBER 7, 2023, AT 6:30 P.M. THE MOTION WAS SECONDED BY COUNCIL MEMBER ERICK AGUILAR AND CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS CRISP, AGUILAR, MADDOX, AND VAUGHN

NAYS: NONE

ABSENT: JOE LOPEZ

MOTION PASSES

E. ANNOUNCEMENT OF THE SCHEDULED DATE FOR THE ADOPTION OF THE BUDGET ORDINANCE FOR FISCAL YEAR 2023-2024 WILL BE HELD ON THURSDAY, SEPTEMBER 7, 2023, AT 6:30 P.M.

MAYOR SHIFLET ANNOUNCED THE DATE FOR THE ADOPTION OF THE FY 2023-2024 BUDGET ORDINANCE TO BE HELD ON THURSDAY, SEPTEMBER 7, 2023, AT 6:30 P.M.

F. ANNOUNCEMENT OF THE SCHEDULED DATE FOR THE ADOPTION OF THE TAX RATE ORDINANCE WILL BE HELD ON THURSDAY, SEPTEMBER 7, 2023, AT 7:00 P.M.

MAYOR SHIFLET ANNOUNCED THE DATE FOR THE ADOPTION OF THE TAX RATE ORDINANCE TO BE HELD ON THURSDAY, SEPTEMBER 7, 2023, AT 7:00 P.M.

IV. NOTICE OF UPCOMING EVENTS AND MEETINGS

- A. REGULAR COUNCIL MEETING, THURSDAY, AUGUST 10, 2023, AT 7:00 P.M.
- B. PUBLIC HEARING ON TAX RATE, THURSDAY, AUGUST 24, 2023, AT 6:30 P.M. AND REGULAR CITY COUNCIL MEETING TO FOLLOW
- C. LABOR DAY HOLIDAY, CITY OFFICES CLOSED, MONDAY, SEPTEMBER 4, 2023
- D. SPECIAL COUNCIL MEETING TO ADOPT THE FY 2023-2024 BUDGET ORDINANCE AND THE FY 2023-2024 TAX RATE ORDINANCE, THURSDAY, SEPTEMBER 7, 2023, AT 6:30 P.M.
- E. REGULAR COUNCIL MEETING, THURSDAY, SEPTEMBER 14, 2023, AT 7:00 P.M.
- F. REGULAR COUNCIL MEETING, THURSDAY, SEPTEMBER 28, 2023, AT 7:00 P.M.

MAYOR SHIFLET ANNOUNCED THE UPCOMING EVENTS AND STATED THAT ITEM B THE MEETING FOR AUGUST 24TH WILL NOT BE A PUBLIC HEARING.

V. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER ERICK AGUILAR TO ADJOURN THE MEETING AT 8:06 P.M. IT WAS SECONDED BY COUNCIL MEMBER NICOLE MADDOX. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS CRISP, AGUILAR, MADDOX, AND VAUGHN

NAYS: NONE

ABSENT: JOE LOPEZ

MOTION PASSES

MINUTES SIGNED AND APPROVED THIS 24th DAY OF August, 2023.

ATTEST:

Rosie Poitevint
ROSIE POJTEVINT, CITY CLERK

Calvin Shiflet
CALVIN SHIFLET, MAYOR